



PRESIDENT
KITSOMBAT EUAMMONGKOL

12th October 2023

NOTICE OF THE ANNUAL GENERAL MEETING, ASIAN TENNIS FEDERATION
IN BANGKOK, THAILAND
12TH DECEMBER 2023

Dear President,
Dear Secretary General,

Hope you are doing well.

Notice is hereby given that the Annual General Meeting (AGM) of the Asian Tennis Federation (ATF) will be held in Bangkok, Thailand on Tuesday, 12th December 2023.

We would like to update you that this year we have the elections for the President and the Board of Directors. The AGM will appoint President for a period of four years plus Fourteen (14) Board of Directors for a period of four years.

The last date for receiving the nominations (stamped and in writing) for the President and the Board of Directors at the ATF Office in India is by 1800 Hrs. Sunday 12th November 2023.

The number of votes to which any National Federation (NF) is entitled, shall be cast by one of its delegates, who shall be named prior to the General Meeting as per the delegate nomination deadline. You may send your attending delegate nominations to the ATF Office in India by 1800 Hrs. Monday 20th November 2023. Member nations whose subscriptions are in arrears will not be entitled to attend or vote at the General Meeting.

A delegate must be either a national of the country represented; a person permanently resident in that country; or an official of at least two years' standing, in the Member Association.

Nomination of an attending Delegate who is not a national of the country he represents, but who meets the above qualifications, shall have to be received by the ATF Office 28 days before the General Meeting (14th November 2023), together (as appropriate) with a certificate from the NF that voting instructions have been given to him.

Items for inclusion as part of the AGM Agenda should reach the ATF Office by no later than Thursday, 27th October 2023.



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The Agenda papers will be sent out to member associations by **Tuesday, 21st November 2023.**

A detailed information sheet with timelines is attached with this communication for your information. Further details of the meeting timings will be sent to you by ATF Office.

Best regards,

A handwritten signature in black ink, appearing to read "Kt E.", is positioned below the text "Best regards,".

Kitsombat Euammongkol